Periodically, all departments have to review their degrees (and certificates, though that doesn’t apply to us) and all curriculum. It’s that time for our department.

So we need to discuss a couple issues and divvy up some work. Here’s a short, probably incomplete look at what we need to do:

* Decide how we plan to justify keeping the local AA when it appears before the Curriculum Committee. Carrie has some good ideas. (See the end of this doc for some thoughts from her.)
* Add ENGL 1E to both degrees (do we do this before we have articulation?)
* Affirm inactivation of courses we haven’t taught, or will no longer teach:
  + ENGL 43 - Shakespearean Festival
  + ENGL 51 – Preparatory Composition and Reading
  + ENGL 105 – Pre-Collegiate Composition and Reading
* Discuss possibility of removing cross-listing and inactivating
  + ENGL 19 – News Writing and Reporting (end cross-listing with MCOMM and inactivate? Can keep ENGL as MQs. In discussion with Nathan, the new FT MCOMM instructor)
  + ENGL 20 A/B/C – News Media Production 1/2/3 (same as ENGL 19)
* **Revise the following courses.** (Note that some of these had SLO-only revisions; we still need full revisions on those.)
  + **ENGL 1B – Critical Thinking and Writing about Literature (120)**
  + **ENGL 1C – Critical Thinking / Advanced Composition (105)**
  + **ENGL 30A – Intro to American Lit I (130)**
  + **ENGL 30B – Intro to American Lit II (135)**
  + **ENGL 31A – Creative Writing I (200)**
  + ENGL 31B – Creative Writing II
  + ENGL 34 – Intro to Film (Needs to be identical, and put forward at the same time, as cross-listed courses (Theater and HUM). Consider un-cross-listing HUM)
  + ENGL 36 – American Ethnic Voices (in process; finish revision and launch)
  + ENGL 40A – Tutoring Writing I
  + ENGL 40B – Tutoring Writing II
  + **ENGL 46 A – Intro to English Lit I (160)**
  + **ENGL 46B – Intro to English Lit II (165)**
* Just for the sake of completeness, the following courses were done recently enough that we don’t need to revise them this time around:
  + ENGL 1A – College Composition and Reading
  + ENGL 10 – Extended Instruction for 1A
  + ENGL 1E – College Composition (waiting for articulation—we have C-ID!)
  + ENGL 37 – Women’s Voices
  + ENGL 38 – Classic and Contemporary Youth Lit
  + ENGL 40C – Tutoring Writing III
  + ENGL 42 – Intro to Shakespeare
  + ENGL 56 – Accelerated Prep for College Comp and Reading

To revise:

* “Eyes on every tab.” We don’t *necessarily* have to change anything, but we should not assume that no changes are needed. When we made the transition to META, some information was lost, so part of this is to be sure that the CORs are complete. We also want clean data for the upcoming transition to a new system, which could happy ANY DAY NOW!
* For courses in **bold type**, compare the course to the C-ID descriptor. (The number in parentheses after the title is the C-ID number.)  
   (https://c-id.net/descriptors/final)
* Texts should be no more than five years old, OR we need to include a rationale for using older texts.
* Always include “Or equivalent text” in the textbook list
* We’ll talk about the process, but remember that we can’t make changes once we’ve launched. So our process should include as much verifying that the revision is correct as possible.

**Carrie re: what the curriculum committee requires as we bring our local degree through:**

There are really just two big (and very related) questions:

1) Why do you need an AA in addition to an AA-T?

2) How are you demonstrating local need for the AA?

Here's our local need policy:

"In order to demonstrate local need, a program must provide **compelling evidence** of at least one of the following items:

* Labor Market Information (LMI)
* Employer demand (letters, surveys, etc.)
* Student interest (enrollment numbers, surveys, etc.)
* Fully fulfills transfer requirements at a local 4-year college/university
* Other – Any other compelling demonstration of local need"

For us, I think student interest is the best shot. We'll need the completion numbers, though, AA vs AA-T.